



NEW COMMERCIAL AND COMMERCIAL ADDITIONS

BUILDING PERMIT APPLICATION REQUIREMENTS

Complete application for Building/Plumbing/Mechanical Permit and include:

- ☐ 1. Three (3) complete sets (to scale including north arrow) of the site with maximum scale 1"=40' (1"=20' preferred). The site plan shall show the property lines and lot dimensions, the nearest public right-of-way, the name of the nearest public right-of-way, site access, driveways and fire lanes, the fire hydrant locations, rolled or vertical curbing, accessible route of travel, accessible parking space locations, trash enclosure location and solid waste recycling location, and any existing and proposed structures. Show all easements.
- ☐ 2. King County Health Department approval for any septic systems Name of property owner.
- ☐ 3. Sewer and water availability certificates indicating the maximum flow and duration from, the appropriate water or sewer purveyor.
- ☐ 4. Three (3) complete sets of architectural floor plans and include:
 - a. Room dimensions and clearly label the use of all rooms or areas;
 - b. Exterior building elevations, window and door locations, interior elevations, cross sections, mezzanine locations and required firewalls;
 - c. Wall legends, fire restrictive assemblies, door schedules and room finish schedules;
 - d. Roof construction, drains, smoke/heat vent locations and any skylights;
 - e. Two (2) copies of the Hazardous Materials Inventory Sheet (HMIS) if applicable;
 - f. Reflected ceiling plan showing the location if all pathway lighting, the location of exit signs, the location of all fire alarm detectors and/or sprinkler heads;
 - g. Electrical permits and inspections are administered by the State of Washington;
 - h. Department of Labor and Industries in Tukwila, WA.
- ☐ 5. If the project is a restaurant provide King County Health Department approval **PRIOR** to the time of application submittal.
- ☐ 6. Three (3) sets of Washington State registered engineer stamped structural plans including a general notes section listing minimum specifications for the types of construction involved, the testing lab inspections, the foundation plan and connection details, the wall framing and connection details and/or precast concrete panel plan and connection details, the roof framing plan and connection details, and the structural cross section and connection details.
- ☐ 7. Two (2) copies of the Washington State registered engineer stamped structural calculations.

- ☐8. Two (2) copies of the Washington State registered engineer stamped geotechnical report including a reduced site plan showing the location of all test borings and/or excavations, descriptions and classifications of the materials encountered, recommendations for the foundation type, design criteria for structural engineer, bearing capacity, provisions to mitigate the effects of liquefaction, soil strength, slope stability if applicable, fill recommendations, expected total and differential settlement.
- ☐9. Three (3) complete sets of Washington State registered engineer stamped mechanical and/or plumbing drawings including the general notes section and minimum materials specifications, equipment schedules, notation legends, rooftop HVAC locations, access details, roof framing details, economizer details, outdoor air quantities, ductwork and diffuser plan, gas piping plan, water piping plan, drain waste and vent plan.
- ☐10. Three (3) Complete sets of Washington State registered engineer stamped civil drawings including the general notes section and minimum specifications, topography plan, demolition plan, grading plan, erosion control plan, drainage plan, bioswale details, storm water detention details, water piping plan and DDC location, utility plan and vault locations, hydrant locations, paving plan, parking space plan and any traffic mitigation.
- ☐11. Two (2) copies of NREC envelope, mechanical and lighting summary sheets.
- ☐12. Three (3) complete sets of Washington State registered architectural stamped landscape drawings including the general notes section and minimum specifications, planting schedule, tree schedule, type and location of cover
- ☐13. Appropriate plan check and inspection fee.

Please contact the Building Safety Division directly at (425) 413-6659 if you have any questions.

22017 S.E. Wax Rd. PO Box 320 Maple Valley, WA, 98038 Voice 425.413.8800 FAX 425.413.4282